

Issue 4 (April 2022)

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Distance Learning

The suspense to complete R3 HR Professional d/L was 31 March 2022. For those who may ask, we are not extending that training deadline; however, the training remains open for those still needing to complete the d/L. For those of you who still need to complete your d/L, now is the time to do so because units have already started scheduling the Instructor Facilitated Training (IFT).

Please note that R3 HR Professional Instructor Facilitated Training (IFT) must be completed NLT **31 May**. This training is most effective upon completion of the d/L portion. Your HR Pro users need to keep their IFT dates in mind if they have not completed the d/L course.

All HR Professionals, which includes anyone performing HR actions in current component systems, must complete their d/L to be properly provisioned into IPPS-A. Non-Service Members must be added as Persons of Interest (POIs) in the system to enroll in training.

We realize some users enrolled in the course may be transitioning jobs or may not need to be enrolled before Go-Live, and that this may be impacting completion metrics. Our team is working to dis-enroll these users, but we need your help. TRAs and T3s should drop/dis-enroll members from the course in ELM who they know will be transitioning prior to R3 Go-Live, or may not require HR Pro access. You can review completion metrics on the Deployment Readiness Scorecard via [Teams 365](#).

Additionally, Leaders, and anyone who will be approving actions, such as absence requests or signing awards for military members, etc., must complete the Leader Course before R3 Go-Live. As noted above, Non-Service Members and sister Service Members must be added as Persons of Interest (POIs) in the system to enroll in training.

We ask that as change champions, you encourage Soldiers to complete the optional R3 Soldier Self-Service Orientation in ELM. The course is a great introduction to the system and will ensure users know how to perform basic functions, saving time and trips to the S1 shop, come Go-Live.

Additional Training Opportunities

Our team is offering additional training, click [IFT](#) and [webinar](#) for handouts with the details.

We are also hosting our second round of HR Summits, as well as a new series of Pay Summits. These Summits are scheduled to run through the end of July prior to brownout, click and share the [schedule](#). If you have questions, please reach out to [MAJ Tony Weilbacher](#) at or [Mr. Vincent Parisi](#).

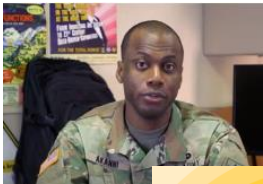
Issue 4 (April 2022)**ROC Drills**

A reminder that ROC Drill 4 is tentatively scheduled to run from **25 April through 27 May**. These drills are an opportunity to do a dry run of brownout and cutover practices. We encourage all HR Professionals to participate. They can prepare now by completing their IFT and getting familiar with how HR business is transacted in IPPS-A.

IPPS-A User Manual

We completed updates to Version 2 of the IPPS-A User Manual, and it is now available for review on [S1Net](#), and on the [R3 Field User Demo Site](#). Thank you to all those who provided feedback on Version 1.

We would like to once again invite the field to comment on this version of the manual. Download the manual and fill out the comment sheet. You can email your comments to the [IPPS-A mailbox](#).

Resources

Please review and pass along the updated [SecArmy IPPS-A Implementation Guidance Memo](#) directing Commands use IPPS-A upon Go-Live and not our legacy processes.



We continue to release Coffee Tawk episodes on Thursdays via our social media channels. You can view the episodes [here](#). Our next IPPS-A podcast episode will be released on 20 April and will cover R3 testing and training.



Lastly, make sure to visit our website at <https://ipps-a.army.mil/>. There is a lot of great information as well as resources posted there, including this newsletter. Find all published issues [here](#).

Spread the Word about IPPS-A!

Thank you for spreading the message that Soldiers should not be downloading their iPERMS record because iPERMS will still be available after R3 Go-Live in September.

Share “IPPS-A On the Quick” every month with your team and within your organizations. More resources and content are coming your way, so keep an eye out on social media.

As always, thank you for staying engaged in the program and for your support. Together, we will get this done.